FilesAnywhere since 1999

Govern Access. Protect Content.

Keep Teams Productive.

Administration controls for secure access, sharing, policy, and accountability

Security Starts With Knowing Who Has Access

FilesAnywhere gives administrators centralized control over users, permissions, sharing, and activity - without adding friction to everyday collaboration.

What Administrators Gain

CONTROL ACCESS

Permissions by user, group, division, and administrative role.

ENFORCE POLICY

Password, login, retention, and connection rules.

PROVE ACTIVITY

User actions, admin changes, login attempts, and IP details.

Built for Governed Collaboration

Role-Based Administration

Super Admin and tiered administrator levels.

Granular File Controls

Sharing, upload, download, view, and read-only restrictions.

Consistent User Management

Provisioning, defaults, cloning, groups, and divisions.

Actionable Reporting

Admin, user, file, login, and security-change activity.

Designed to Support Internal and Regulatory Requirements

Administrative policies, access controls, retention rules, and activity reporting can support customer governance programs.

POLICY

Password, login, and retention

ACCESS

Roles, groups, and permissions

EVIDENCE

Administrative and user activity

CONTROL

Sharing and user defaults

ADMINISTRATION CONSOLE FEATURES

Control Access. Enforce Policy. Prove Activity.

Create rules, user boundaries, and access rights. Post-admission auditing helps administrators review whether activity aligns with policy.

Global Policies

Set consistent account-wide controls.

- Manage username protocols, visibility, and provisioning
- Customize password complexity
- Set login constraints and failed-attempt lockouts
- Create retention rules and automatically purge files

User Access

Delegate administration while protecting access.

- Super Admin global and account permissions
- Tiered administrators for groups and divisions
- Control assignments and folder sharing
- Set defaults for sharing, storage, uploads, and interface

File & Version History

Maintain useful operational records.

- Link history and tracking
- Check-in and check-out log
- Inbound and outbound fax history
- Folder sharing and contents reports

Activity Reports

Review access, actions, and policy changes.

- Login attempts, times, and IP information
- Users created or deleted, resets, and status changes
- Global security and user-default changes
- Uploads, downloads, sharing, and profile changes

Built for Your Organization

IT ADMINISTRATORS

Onboard employees and oversee security policies from one console.

TEAM LEADERS

Organize project folders and assign access to shared resources.

LARGE ENTERPRISES

Coordinate permissions and usage across departments and business units.

Secure administration without sacrificing flexibility.

Role-based access | Granular controls | Actionable reporting